



CRAFTING INSTRUCTIONAL AI PROCEDURES FOR LEADERS

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ZOOM 9:00–10:30

Join a dynamic online learning community for administrators and educational leaders dedicated to shaping effective, ethical, and innovative AI instructional policies. Ideal for district and building leaders, curriculum coordinators, technology directors, and anyone leading instructional change, this space offers meaningful professional learning and peer support. Over four virtual sessions, participants will explore, discuss, and create district-specific procedures for integrating AI for K-12 students and/or teachers, emphasizing ethical standards, digital citizenship, and equitable access.

Workshop Highlights

Session 1– Plan
10/10/25

REGISTER HERE

- Provide background information on AI and Ed–Law 2D compliance.
- Share work that is already being done regarding AI.
- Brainstorm and discuss the district’s development of AI procedures.

Session 2– Do
12/9/25

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- Provide resources and strategies to turnkey to educators in their districts.
- Share any improvements or feedback about work that is already being done in regard to AI.
- Develop district–specific AI policy or procedure draft.

Session 3– Study
2/27/26

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- Provide resources to assist in data analysis of policy and procedure.
- Share any improvements or feedback about work that is already being done in regard to AI.
- Plan initial implementation of developed AI policy or procedures to conduct data analysis after implementation.

Session 4– Act
6/5/26

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- Provide time and guidance to analyze and reflect upon collected data.
- Share and debrief any insights gathered from the data.
- Revise AI policy or procedures accordingly.

If you are interested (or have a staff member who is interested), please reach out to your district’s representative so that they can complete registration.

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